



HeSed Ministries International

"Showing God's loving kindness to thousands."

Media Production Assistance

Location: Virtual Volunteering (from home)

Service Areas: General Administration, Spiritual Development, Business

Hourly Commitment: 5 hours per week is desirable

Number of Positions: 3

One-Time/On-going Position: On-going

Description

Virtual volunteers needed to provide media production support in finalizing video and audio products targeted towards Christian and non-Christian communities to include integrated training packages and systems, presentations and video products. Hours may vary.

Requirements

Skills Required:

Must have knowledge and experience with media production software for professional presentation quality. Adobe Creative Suite experience is desirable. Must be familiar with developing media products for web integration and video/audio streaming or willing to learn.

Desirable skills include individuals who are knowledgeable of creating integrated media in Adobe Acrobat Pro Extended for the development of training packages and systems.

Time Frame:

We ask for a commitment of not less than six months and not more than one year. Volunteers can extend an additional year upon completion of the first term of service. Primary focus of tasks will be to establish a volunteer coordination program and therefore a commitment of several hours per week is desirable. Providing services virtually is totally acceptable with providing draft layouts of products and processes for approval before final production.

Evaluation:

Volunteers will be evaluated at the mid-point term of service and will be asked to fill out an evaluation form of their experience.