



# HeSed Ministries International

*"Showing God's loving kindness to thousands."*

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## Graphic Designer

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**Location:** Virtual Volunteering (from home)

**Service Areas:** General Administration, Spiritual Development, Business

**Hourly Commitment:** 5 hours per week is desirable

**Number of Positions:** 3

**One-Time/On-going Position:** On-going

### **Description**

Virtual volunteers needed to provide graphic designing for various ministry and marketing publications targeted towards Christian and non-Christian communities to include brochures, manuals, book covers, magazine publications, media and training materials. Hours may vary. An ideal opportunity for graphic design students to obtain experience for their portfolios.

### **Requirements**

#### ***Skills Required:***

Must have knowledge and experience with Adobe products like Photoshop, Illustrator and In-Design or similar graphic design products. Skillful in the design of basic reports and manuals in Microsoft Word 2007 or higher is acceptable.

Desirable skills include individuals who are knowledgeable of creating integrated media in Adobe Acrobat Pro Extended for the development of training packages and systems.

#### ***Time Frame:***

We ask for a commitment of not less than six months and not more than one year. Volunteers can extend an additional year upon completion of the first term of service. Primary focus of tasks will be to establish a volunteer coordination program and therefore a commitment of several hours per week is desirable. Providing services virtually is totally acceptable with providing draft layouts of products and processes for approval before final production.

#### ***Evaluation:***

Volunteers will be evaluated at the mid-point term of service and will be asked to fill out an evaluation form of their experience.